

Youth Director's Job Description

Job Description
(Working Document)

Job Title: Director of Youth Ministries

Reports to: Senior Minister

Background:

- Agreement with our Church's and Youth's Mission Statements. Understands and teaches from a Wesleyan and United Methodist perspective.
- At least a Bachelor's degree (B.A. or B.S.) from a four-year college or university (some Bible instruction desired)
- At least three years youth ministry experience in a growing youth ministry
- Experience managing others

Observable Qualifications:

- A strong relationship with God through a growing personal relationship with Jesus Christ
- Teachable, with a desire to grow in their faith and abilities
- Good organizational skills, can develop and lead a multifaceted program
- Self starter- highly motivated
- Has a passion for youth ministry
- Understands contemporary youth culture
- Strong verbal and written communication skills
- Team player- works well with youth council and other staff personnel

Job Description:

1. Carry out a plan to fulfill the mission of the youth ministry
 - a. This plan will incorporate five key components into its objectives: Being, Doing, Serving, Belonging, and Inviting.
 - b. Bible study, prayer, and worship are aspects of Being.
 - c. Activities, events and scheduling of events are aspects of Doing.
 - d. Finding mission opportunities, both local and distant where students learn the value of Christian service are aspects of Serving.
 - e. Regular fellowship and providing of food for meetings and events are aspects of Belonging.
 - f. Finally, growing the group and public relations are aspects of Inviting.
 - g. Will be required to teach the mission statement to all volunteers and student leaders
 - h. Lead confirmation classes each year for youth 6th grade and older
2. Recruit and train volunteer leaders to help with the ministry
 - a. Every student should know an adult who is praying, caring and investing in their lives
 - b. Meet regularly with the Youth council to plan and initiate plans

3. Build and maintain healthy relationships with kids both church and un-church.
 - a. Meet regularly with kids from the youth group, both Jr. and Sr. highs, visit in homes of youth
 - b. Befriend other un-church kids
 - c. Find opportunities to “hang-out” with kids on campus, at sports events, or in the community
 - d. Always follow the guidelines in the Safe Sanctuary Policy established by Central UMC

4. Build and maintain quality relationships with parents
 - a. Clearly share your vision with parents so they understand the purpose of the youth ministry
 - b. Create avenues of consistent contact with parents (visits, regular e-mails, newsletters, annual parent meetings, etc.)
 - c. Keep the senior minister informed about any and all conflict issues

5. Follow these five general rules for doing ministry at Central
 - a. No secrets
 - b. No surprises
 - c. Individuals do not make decisions; groups do (Youth Council)
 - d. When the group (Youth Council) makes a decision, everyone owns it
 - e. Everything we do is by faith and prayer

6. Network with other youth workers in the community
 - a. Initiate contact with other youth workers to pray for community
 - b. Meet regularly with other workers, encouraging each other, sharing ideas and experiences
 - c. Program or attend are events with other youth ministries annually

7. Set and oversee the youth budget and fund raising opportunities

8. Attend worship services at Central every week

9. Attend staff meetings

10. Provide a weekly report to the Sr. minister of your goals, accomplishments, joys and concerns

11. Perform other duties as may be assigned by the Sr. Minister